

Benton County Noxious Weed Control Board

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Regular Monthly Meeting Minutes

Tuesday August 18, 2020

7:00 PM

Location: Weed Board Office 1841 Terminal Dr. Richland, WA

Chairman Danny Downs called the August regular monthly meeting to order at 7:00 pm.

Board members present-Darrell Miles and attending by telephone was Tony Smith and Dave Owens.

Staff present- Konrad Kauer, Holly Kress and Luis Villalobos.

Next Board Meeting to be held Tuesday September 15, 2020.

Meetings and events attended – QuickBooks Training (Konrad and Holly), Aug. 3rd-7th Yakima River Flowering Rush survey/treatment with WDFW.

Holly Kress and Konrad Kauer completed the QuickBooks training. Holly will be attended further training on payroll.

Konrad Kauer expanded on WDFW Flowering Rush survey/treatment.

Review the July 21, 2020 Minutes.

Motion: A motion was made by Darrell Miles to approve Jul 21st minutes with a second from Tony Smith. Motion carries 3-0.

Review checks to be approved and payroll

Checks for August 2020 --#1646 thru #1653

Payroll for July 2020-- Direct Deposit

Total= \$29,289.54

Motion: A motion was made by Darrell Miles to approve the checks for August and payroll for July with a second from Dave Owens. Motion carries 3-0.

August Financial Report (Profit & Loss, Balance Sheet, and Budget Status)

DRS Clean Up- Our bookkeeper incorrectly took PERS out of Vic's vacation payout back in April. After reporting him as retired and editing the reports we had a credit with the DRS. This credit is why the payment is so much less for 8/14. We also need to pay back Vic the \$486.32 which was incorrectly withheld. It is set up as a check to be printed when we print the other checks. Check was signed and approved but not sent until confirmed.

Update on credit card- Have received new card for Konrad.

Current Projects Report

Public Works (road side) – received calls from public about roadside.

Public Works (Fair Grounds) - Sprayed Received payment of \$1283.18 for last invoice. Total invoiced amount is \$10,566.68 out of \$10,800 budget.

US Forestry Grant- Still waiting for details from WSDA-Have reached out.

Friends of Badger Mountain- We have been working on Candy and Badger Mountain since the end of last year we have invoiced for \$1,493.19

Update on Pictures sent to WA NWCB- Sent Noxious Weed Pictures to Wendy (the Education Specialist) at Washington State Noxious Weed Control Board.

Letter of Support for Proposed Benton City Riverfront Park- Completed a survey and letter of support for a grant project to clean up a proposed park in Benton City.

July/August Projects –// Continue Survey of BLM grant areas for Yellow Starthistle// Start treatments to the upper section of Yakima River for flowering rush for the US Forestry Grant// Begin Review for next Biannual Budget.

Upcoming Meetings & Events – Riverfest Oct 10th//Hikes with Benton City Youth

Meeting Adjourned at 7:51 pm

Chairman

Date

Clerk of the Board

Date