

# Benton County Noxious Weed Control Board

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## **Regular Monthly Meeting Minutes**

**Tuesday September 15, 2020**

**7:00 PM**

**Location: Weed Board Office 1841 Terminal Dr. Richland, WA**

**Chairman Danny Downs called the September regular monthly meeting to order at 7:00 pm.**

Board members present-Darrell Miles, Tony Smith and Dave Owens.

Guest present-Earl Morgan

Staff present- Konrad Kauer, Holly Kress and Luis Villalobos.

Next Board Meeting to be held Tuesday October 20, 2020.

Introductions of board members and staff were made to guest Earl Morgan. Dave Owens announced his resignation from the Board of Directors effective after September regular monthly meeting. Earl Morgan expressed interest in fulfilling the remainder of Dave Owens term, which, expires 3-16-24.

**Meetings and events attended** – QuickBooks Payroll Training (Holly) Holly Kress attended an online Payroll training to learn Payroll.

**Discuss changing meeting time and day.** Change of meeting time and date was discussed. No final decision made.

**Review the August 18, 2020 Minutes.**

**Motion:** A motion was made by Tony Smith to approve Aug 18<sup>th</sup> minutes with a second from Dave Owens. Motion carries 3-0.

**Review checks to be approved and payroll.**

Checks for September 2020 --#1654 thru #1662= \$5,812.47

Payroll for August 2020-- Direct Deposit= \$15,628.21

Total= \$21,440.68

**Motion:** A motion was made by Darrell Miles to approve the checks for September and payroll for August with a second from Dave Owens. Motion carries 3-0.

**August Financial Report** (Profit & Loss, Balance Sheet, and Budget Status) Holly Kress gave financial report and preliminary review for the next biannual budget for 2021-2022.

**Current Projects Report**

**North Richland Conservation Easement-** Konrad/Holly conducted a survey for the HOA at Willow Pointe Drive

**Mail-** Have had reports of stolen mail. Will be pursuing a locked mailbox.

**Fair Grounds-** Inquire the county and plan for fall treatments.

**US Forestry Grant-** Update details from WSDA.

**September/October Projects** – Continue Survey of BLM grant areas for Yellow Starthistle// Re-strategize treatments to the upper section of Yakima River for flowering rush for the US Forestry Grant // BPA contract renewal// Review Biannual Budget

**Upcoming Meetings & Events** – Virtual Invasive Species Conference Nov 3-6// Virtual Riverfest Oct 10<sup>th</sup>//Hikes with Benton City Youth

**Meeting Adjourned at 8:30 pm**

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Chairman \_\_\_\_\_ Date \_\_\_\_\_

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Clerk of the Board \_\_\_\_\_ Date \_\_\_\_\_