Benton County Noxious Weed Control Board

1841 Terminal Dr. Richland WA 99354 509-943-6005 Email bcnwcb@frontier.com

Regular Monthly Meeting Minutes <u>Tuesday July 21, 2020</u> 7:00 PM

Location: Weed Board Office 1841 Terminal Dr. Richland, WA

Chairman Danny Downs called the July regular monthly meeting to order at 7:05 pm.

Board members present-Darrell Miles and attending by telephone was Tony Smith.

Staff present- Konrad Kauer, Holly Kress and Luis Villalobos.

Next Board Meeting to be held Tuesday August 18, 2020.

Meetings and events attended - Lower Columbia flowering rush management group Meeting.

Review the May 19, 2020 Minutes.

<u>Motion</u>: A motion was made by Darrell Miles to approve May 19th minutes with a seconded from Tony Smith. Motion carries. 2-0

Review checks to be approved and payroll

Checks for June 2020 --#1625 thru #1632 Payroll for May 2020-- Direct Deposit Total= \$20,827.82

<u>Motion</u>: A motion was made by Tony Smith to approve the checks for June and payroll for May with a second from Darrell Miles. Motion carries 2-0.

Checks for July 2020 -- #1633 thru #1645 Payroll for June 2020--Direct Deposit Total= \$21,803.66

<u>Motion</u>: A motion was made by Tony Smith to approve the checks for July and payroll for June with a second from Darrell Miles. Motion carries 2-0.

July Financial Report (Profit & Loss, Balance Sheet, and Budget Status)

Discussion on new credit cards- Previous credit card has been cancelled-New one applied for but further information needed. There was confusion and miscommunication between the bank and the credit card provider. We have been in contact with the bank and our new card will be here shortly.

Discussion on doing payroll /printing checks in house- Training available through QuickBooks.Holly Kress and Konrad Kauer will be participating in an online two day training of the QuickBooks software.

Current Projects Report

Public Works (road side) - paid up, County takes over roadside spraying from here.

West Richland- Spray pond at Park at the Lakes- 2 applications.

Scotch Thistle- We have been doing a lot of work with landowners to treat areas infested with scotch thistle and removing any plants within the right of way next to roadsides and open areas.

Poison Hemlock (Prosser)- Every year we receive calls this time of the year from a concerned land owner in Prosser about Poison Hemlock in her area (Wilgus road and OIE) in the past not much was done, this year we went out and talked with land owners and cut/treated plants within roadsides and right of ways.

US Forestry Grant- Still waiting for details from WSDA

Public Works (Fair Grounds) - Sprayed areas that were in need of cleaning up our total invoiced amount is \$10,566.68 out of \$10,800 budget. Waiting to get paid \$1283.18 for last invoice.

Friends of Badger Mountain- We have been working on Candy and Badger Mountain since the end of last year we have invoiced for \$1,493.19

July/August Projects –Focus work on Scotch Thistle// Continue Survey of BLM grant areas for Yellow Starthistle// Start treatments to the upper section of Yakima River for flowering rush for the US Forestry Grant// WDFW still planning to come with airboats in August

Upcoming Meetings & Events - Riverfest Oct 10th//Hikes with Benton City Youth

Meeting Adjourned at 8:00 pm.

Date

Clerk of the Board

Date