

Benton County Noxious Weed Control Board

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Monthly Meeting Minutes

Tuesday April 17, 2018

7:00 PM

Location: Weed Board Office 1908 Butler Loop Richland, WA

Meeting was called to order by chairman Danny Downs at 7:00 pm.

Directors present were Tony Smith, Darrell Miles, and Nick Troy. Staff present were Vic Reeve, Konrad Kauer. New staff attending were Holly Kress office manager and Luis Villalobos field inspector.

Next Board Meeting to be held on Tuesday May 15, 2018.

Meetings and events attended – Konrad attended Farm Fair March 22-23 at the Kennewick Fair Grounds, Code Enforcement meeting April 5th, Distinctive Properties presentation April 10th done by Vic, DOT spring training April 17th at CBC with a presentation by Vic and Holly in attendance.

Review the March 20, 2018 Minutes- Motion to approve the March 20, 2018 minutes was made by Tony Smith with second by Darrell Miles. Motion carries 4-0.

Review March financial reports --- (Profit & Loss, Balance Sheet, and Budget Status)

April 2018 – Checks #1348 thru #1358 = \$5,701.31

Motion to approve checks to be paid made by Nick Troy with second by Darrell Miles. Motion carries 4-0

Payroll for March 2018 – Direct Deposit = \$11,375.45

Benton Public Works County Roads- We are changing nozzles so that we can spray at 12mph, our goal will be 3 loads per day, or approx. 75 miles of roadside. The weather has deterred any spraying for us. We have met with the county shop personnel in preparation to spray 4-18.

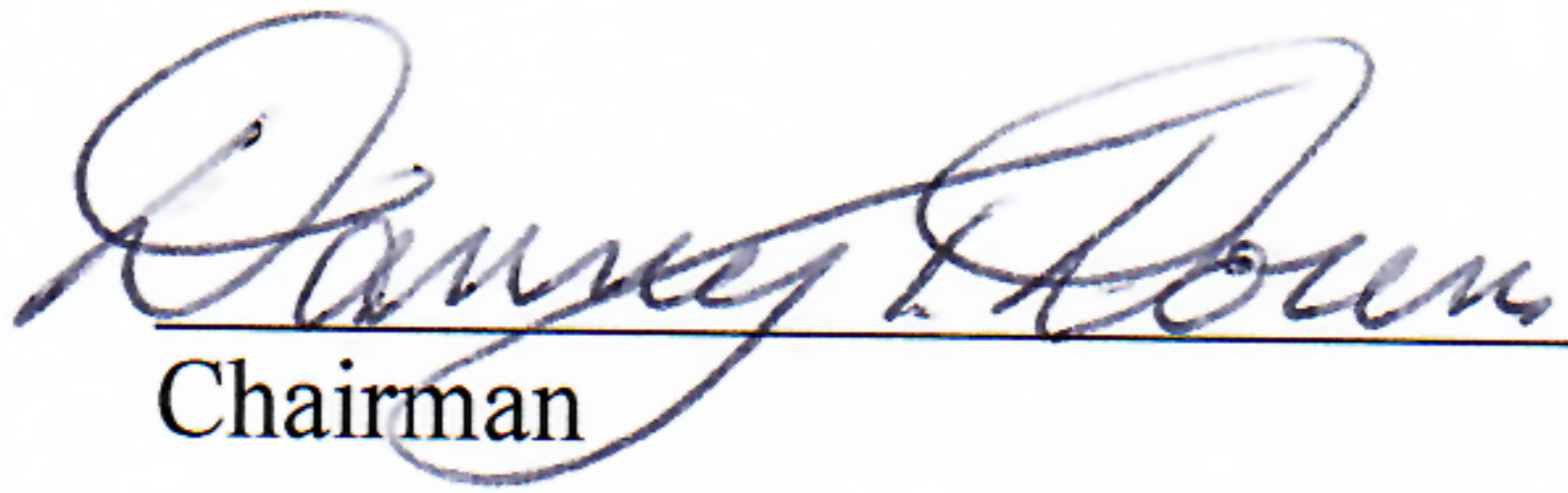
Discussion of monthly invoicing and plans to improve efficiency in road side operations followed.


Employee Status ... Holly Kress and Luis Villalobos started work on April 9th. Luis will be taking CDL classes starting April 9th and Holly will begin office & QuickBooks training.

Open Public Meeting Training- to comply with the State Attorney General request there was a 15-minute video about regulations regarding open public meeting standards. Certificates were handed out and signed once training was completed.

Upcoming Meetings & Events – State Auditor’s Office Training in Dayton April 24th, Salmon Summit April 24-25, WA Fish & Wildlife May 3rd in Prosser, and WSWA Board meeting in Ellensburg May 11th.

Meeting Adjourned 8:32 pm.

 5/15/18
Chairman Date

 5-15-2018
Clerk of the Board Date