Benton County Noxious Weed Control Board

1841 Terminal Dr. Richland WA 99354 509-943-6005 Email bcnwcb@frontier.com

Regular Monthly Meeting Minutes Tuesday October 18, 2022 7:00 PM

Location: Weed Board Office 1841 Terminal Dr. Richland, WA *Please contact the office if you are unable to attend-509-943-6005*

Regular Monthly Meeting

Chairman Danny Downs Called the October Regular Monthly Meeting to Order at 7:00 pm.

Director's present- Darrell Miles, and Earl Morgan Staff present- Konrad Kauer and Luis Villalobos, Visitor Thomas Sexton.

Review September 20, 2022 Minutes

<u>Motion</u>: A motion was made by Darrell Miles to approve the September minutes with a second by Earl Morgan. Motion carries 3-0.

Meetings/Events

Budget Workshop- Danny Called a workshop to go over budget and make changes to fields that needed adjusting

Working with landowners helped treat properties

Meeting with Richland Code Enforcement and home owner to treat tree of heaven

Franklin County training Oct 18

Review Checks to be Approved and Payroll

Checks for Oct 2022 #1872 - #1882(void checks 1873, 1874,1875,1881)=\$9416.19 Payroll for Sept 2022 Liabilities=\$6,007.57 Direct Deposit=\$11,719.41 **Total=** \$ 26,830.62

<u>Motion</u>: A motion was made by Darrell Miles with a second by Earl Morgan to withhold Holly's vacation time and sick time check until it was corrected to only have vacation hours paid for Motion carries 3-0.

<u>Motion</u>: A motion was made by Darrell Miles with a second by Earl Morgan to approve checks for October and payroll for September. Motion carries 3-0.

Financial Report-Profit and Loss/Balance Sheet/Budget Workbook

<u>Motion</u>: A motion was made by Earl Morgan with a second by Darrell Miles to file and receive October financial report. Motion carries 3-0.

Current Projects Report

WSDA Tree of Heaven Survey Konrad Learning the Office Manager Position

Business Issues

Approval for the 2023-2024 Bi-Annual Budget Replacement for Office Manager Position

<u>Motion</u>: A motion was made by Earl Morgan with a second by Darrell Miles to table the replacement the discussion of the replacement of office manager position

Public Comments

Upcoming Meetings & Events Garden Club Presentation (Oct 19) Columbia Center Rotary Presentation (Oct 27) WSU Pesticide Recertification Presentation (Nov 29 & Feb 22) Presentation for Christensen (date pending)

Meeting Adjourned at 7:55 pm.			
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Chairman	Date	Clerk of the Board	Date