

Benton County Noxious Weed Control Board

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Regular Monthly Meeting Minutes Tuesday December 17, 2019 7:00 PM

Regular monthly meeting was called to order by chairman Danny Downs at 7:00 pm. Directors present were Tony Smith, Darrell Miles, and Dave Owens. Staff present were, Luis Villalobos, Konrad Kauer, Victor Reeve and Holly Kress.

Next Board Meeting to be held Saturday January 11th, 2020.

Meetings and events attended- Master Gardeners Presentation – Richland, December 10. Victor Reeve and Konrad Kauer did a presentation which was very well received by the group of Master Gardeners in attendance.

Review the October 15, 2019 Minutes.

Motion: A motion was made by Tony Smith with a second by Dave Owens to approve November minutes. Motion carries 3-0.

Review checks to be approved

Approve checks for November 2019--#1563 through #1572= \$6,606.59
Payroll for October 2019- Direct Deposit= \$21,939.11

Motion: A motion was made by Dave Owens with a second by Darrell Miles to approve November checks. Motion carries 3-0.

Financial Report, review 2019-2020 budget, year to date assessment & cash flow.

Staff Year end Presentations - Konrad, Luis & Holly.

Staff was permitted to leave after presentations.

Coordinator topics – Konrad Kauer 4th year anniversary review and recommendations. December 4th, 2019 Coordinator Vic Reeve and Konrad Kauer met to discuss and review Konrad's performance for the previous year. It is recommended that Konrad receive the scheduled step increase of 2.5% starting December 1, 2019.

Coordinator position update with recommendations.

Discussion was held regarding the coordinator position that will open beginning May 1, 2020.

Motion: A motion was made by Dave Owens with a second by Darrell Miles to fill the position in-house from current qualified staff if possible. Motion carries 3-0.

