

Benton County Noxious Weed Control Board

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Regular Monthly Meeting Minutes

Tuesday December 18, 2018

7:00 PM

Location: Weed Board Office 1908 Butler Loop Richland, WA

Meeting was called to order by chairman Danny Downs at 7:00 pm.

Directors present were Tony Smith, Darrell Miles, and Dave Owens. Staff present were Vic Reeve, Luis Villalobos and Holly Kress.

Next Board Meeting to be held Tuesday January 15, 2018.

Meetings and events attended – Flowering Rush – Umatilla, Budget review and assessment increase – Commissioners.

Review the November 20, 2018 Minutes. Motion to approve November minutes made by Tony Smith with a second by Darrell Miles. Motion carries 4-0.

Review checks to be approved.

Approve checks for December 2018 -- #1435 thru #1447 = \$4,761.59

Motion made by Tony Smith to approve December checks with a second by Dave Owens.

Motion carries 4-0

Payroll for November 2018 – Direct Deposit = \$21,634.83

Yearend predictions --- (Profit & Loss, Balance Sheet, and Budget Status)

Capitol account adjustment to \$75,000

Staff presentation – Luis & Holly // ten minutes each

Review October financial reports --- (Profit & Loss, Balance Sheet, and Budget Status)

Current Projects Report

Roadside – nothing until spring // met with Public Works

West Richland --- Chuck Sheely property, HOA complaint

US Fish & Wildlife – cancelled project

BPA Contract – winter surveying

Winter Projects – chemical storage, first-aid class, education materials.

Aquatic License – Luis & Holly

December/January Projects – Now that we have additional staff, we will try to do some house cleaning and some of the projects that have been on hold. These include but are not limited to;

- Chemical storage, we need a secure place for the limited amount of chemicals on site.
- Develop a safety program that includes first-aid training.
- Education material update and inventory
- Aquatic License endorsement for Luis & Holly
- Sprayer maintenance

Executive meeting for employee review and Cost of living for 2019 for staff.


At 8:40pm Chairman Danny Downs recessed the monthly meeting and opened an executive session at 8:41pm for employee review and cost of living for 2019. Chairman Danny Downs closed the executive session at 9:08pm and reconvened the monthly board meeting.

Motion to approve Lead Inspector- Konrad Kauer performance review with a 2.5% salary increase effective December 1, 2018 was made by Tony Smith with a 2nd by Darrell Miles. Motion carries 4-0.

Motion to approve 3% COLA effective January 1, 2019 for all BCNWCB staff was made by Dave Owens with a 2nd by Darrell Miles. Motion carries 4-0.

Upcoming Meetings & Events – Holiday December 25, Helena Meeting Jan. 3 Kennewick, Pasco Ag Show Jan. 8-9, Grant Co. Weed Conference Moses Lake Jan. 16, Holiday Jan 21, Aquatics testing Yakima Jan 22, Holiday Feb. 18, WSU presentation Feb. 19 Kennewick, Rosa Irrigation Feb. 20 Sunnyside, Home & Garden Show Feb. 22-24 Pasco

Meeting Adjourned 9:10pm


Chairman
JAN-15-2019
Date


Clerk of the Board
Jan 15-2019
Date