

Benton County Noxious Weed Control Board

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Regular Monthly Meeting Minutes

Tuesday January 16, 2018

7:00 PM

Location: Weed Board Office 1908 Butler Loop Richland, WA

Meeting Called to order at 7:03 pm by Chairman Danny Downs. Directors present Jerald Sanders, Darrel Miles and Dave Owens. Staff attending Vic Reeve, Konrad Kauer and Ashley Lango.

Next Board Meeting to be held February 15, 2018. This will be a public hearing for the adoption of the Benton County Weed List. The meeting date has been changed to accommodate director availability for a quorum.

Meetings and events attended – Helena Meeting Kennewick - Ag Show Pasco -

Review the December 19, 2017 Minutes – amend minutes to read 2018 salary cost of living increase “approved” rather than “recommended”. **Motion to approve** December minutes as amended made by Darrell Miles with second by Dave Owens. Motion carries 4-0.

Review December/End of year financial reports --- (Profit & Loss, Balance Sheet, and Budget Status) **Motion to approve** Financial report made by Darrell Miles with second by Jerald Sanders. Motion carries 4-0.

January 2018 – Checks #1319 thru #1327 = \$2,802.37

Payroll for December 2018 – Direct Deposit = \$15,460.49

Motion to approve January 2018 checks made by Dave Owens with second by Darrell Miles. Motion carries 4-0

Weed List preview --- public hearing February 15 meeting

Benton Public Works County Roads – Discussion of Inter-Local agreement with Benton County Road Department and The Benton County Noxious Weed Control Board to provide labor for weed control with roadside spray application. **Motion to approve** Chairman Danny Downs authority to sign the inter-local agreement made by Jerald Sanders with second by Darrell Miles. Motion carries 4-0.

Benton County Noxious Weed Control Board accepts letter detailing regulations and requirements from Benton County Road Department regarding weed spraying Task 1 and Task 2. **Motion to approve** made by Darrell Miles with second by Jerald Sanders. Motion carries 4-0.

Additional employee budget – Discussion of an additional inspector for field work and the roadside spray program. The weed board has been struggling with enough manpower to provide the necessary services to Benton County. Outside contracts help fund the work that is being done, however without enough manpower it can become difficult to obtain the full value of contracts and completing our mission of weed control in the county.

Our goal this year is to add one more inspector and to train Ashley as an office manager. This will reduce her ability to be in the field but will increase time for the coordinator to be in the field and promote noxious weed control.

Cost for an additional employee is approximately \$60,000 per year. Additional income from Benton County Road Department and the BPA contract increase will help offset cost, however an assessment increase will be needed for long term stability.

Area #2 Director Jerald Sanders will be leaving the board at the end of his current term 3-16-2018. A search will begin for a replacement, to be presented to the Commissioners before 3-16-2018.

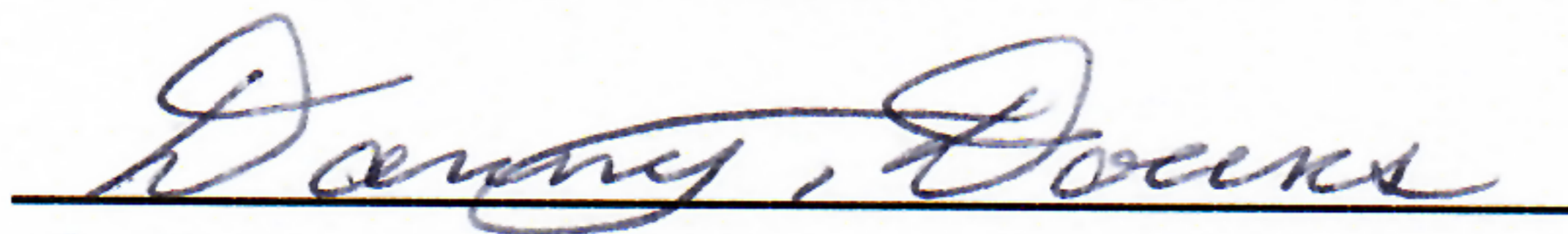
Application packet for new director – Position needs to be advertised two weeks prior to the February 15 meeting – put before the Commissioners before March 16

Area #3 Director Tony Smith has requested to be re-appointed at the end of his current term 3-16-2018.

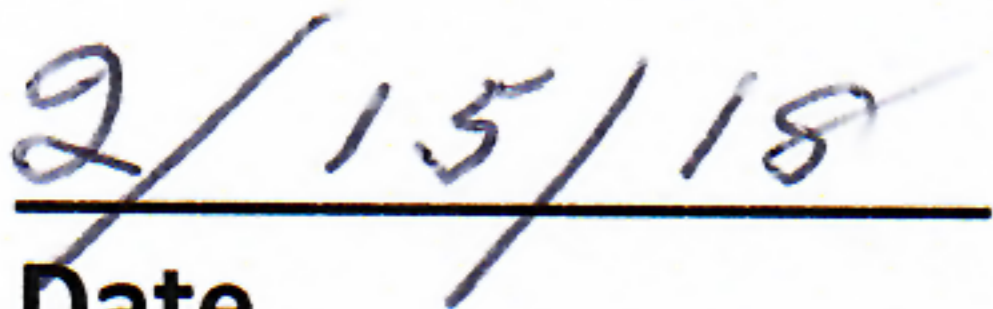
Vic has been researching a replacement vehicle for the 1996 Dodge pickup that we currently have. A new Ford 4X4 150 extended cab from the State Bid list is \$29,600. There is a used Dodge 2014 4X4 regular cab with 26,000 miles at the neighborhood Fastenal Store. These vehicles are sold to the public buy bid process. The weed board will advertise for bids on a used pickup with similar features before submitting a bid.

Ag Forestry Presentation by Ashley Lango.

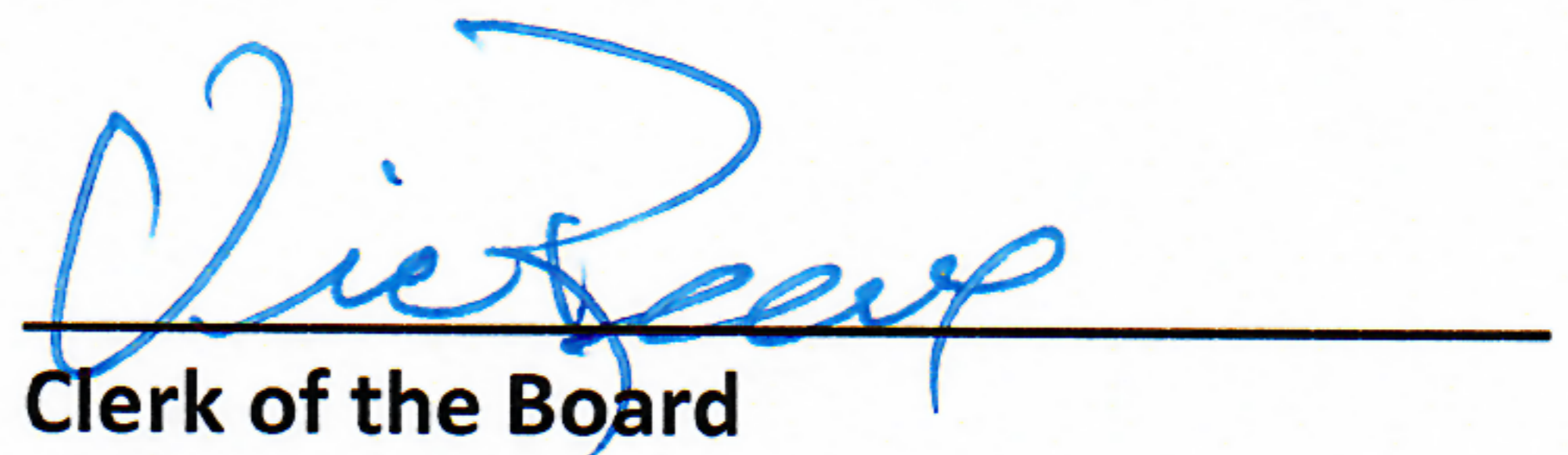
Upcoming Meetings & Events –Wilbur Ellis presentation January 23 Pasco, Friends of Badger Mt. annual meeting January 27.



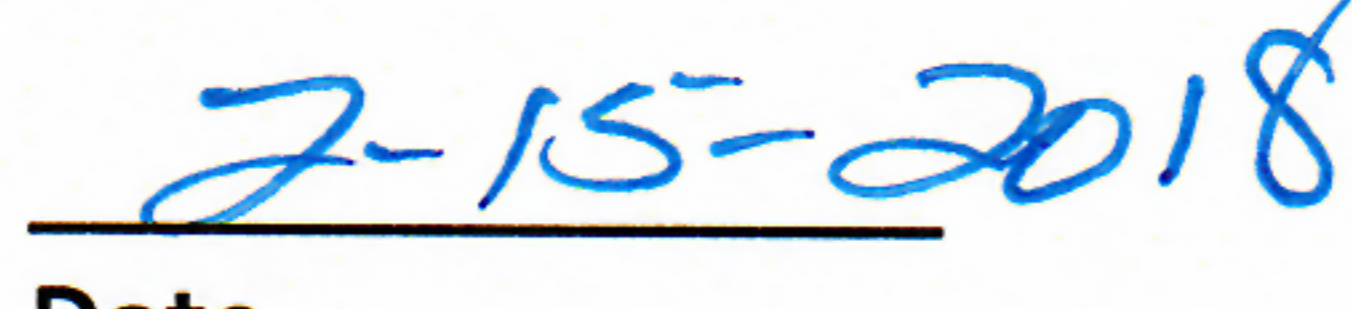
Chairman



Date



Clerk of the Board



Date