

Benton County Noxious Weed Control Board

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Regular Monthly Meeting Minutes

Tuesday March 20, 2018

7:00 PM

Location: Weed Board Office 1908 Butler Loop Richland, WA

Meeting was called to order by Chairman Danny Downs at 7:00 pm. Board members present were newly appointed Director Nick Troy, Dave Owens, Darrell Miles and newly re-appointed Director Tony Smith. Staff attending were Konrad Kauer and Victor Reeve.

Next Board Meeting to be held April 17, 2018.

Meetings and events attended – Flowering Rush Summit Spokane, Coordinators Conference Chelan, WSWA board meeting Ellensburg, employee interviews March 12, 13, 14.

Motion to approve the February 15, 2018 Minutes was made by Darrell Miles with a second by Dave Owens. Motion carries 5-0

Review February financial reports --- (Profit & Loss, Balance Sheet, and Budget Status)

March 2018 – Checks #1340 thru #1347 = \$5,333.21

Payroll for February 2018 – Direct Deposit = \$17,361.56

Motion to approve financial report and checks presented was made by Dave Owens with a second by Darrell Miles. Motion carries. 5-0

Benton Public Works County Roads – Konrad has completed the CDL training and received a Class B endorsement. We continue to slowly move our way towards road spraying, next step will be training time in the spray truck. Once we have a new inspector CDL training will be needed, none of the final candidates have a CDL. Public works plans to begin spraying week of 3-26-2018. Staff will observe if possible.

Employee Status ...

Office Manager and Inspector interviews March 12 – 14. Six people were interviewed for the Office Manager position and two interviewed for the Inspector position.

Coordinator recommendation for Office Manager is Holly Kress.

Coordinator recommendation for Field Inspector/Applicator is Luis Villalobos.

Motion to accept Office Manager and Field Inspector recommendations made by Dave Owens with second by Darrell Miles. Motion carries. 5-0

Training reimbursement – The Weed Board may offer to pay for CDL class B training for an employee with the understanding that our investment in the employee will require a minimum

of 18 months of employment with the weed board. The attached Cost Reimbursement Agreement will be held in effect until requirements have been met.

Motion to accept Training Reimbursement Agreement as presented made by Darrell Miles with a second by Tony Smith. Motion Carries. 5-0

Surplus vehicle – the 1997 Dodge pick-up was sent to Booker Auction March 10, 2018 and sold for \$2,900. Closing price will be less auction expenses.

Area #2 Director Nick Troy - has been appointed by the commissioners to serve a four-year term ending 3-16-2022.


Area #3 Director Tony Smith - has been re-appointed to a four-year term ending 3-16-2022.

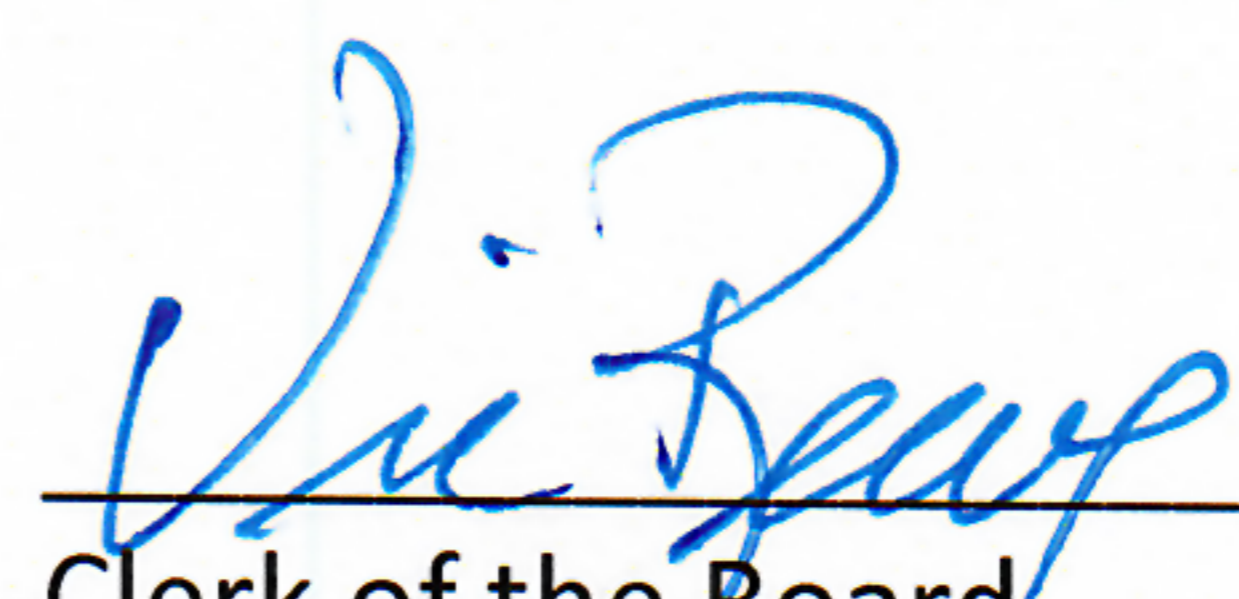
Thank you both for serving Benton County, and sharing your time and expertise with all of us as we work to improve noxious weed control.

Open Public Meeting training will be held at the April 17, 2018 meeting.

Upcoming Meetings & Events – Farm Fair March 22-23 Fair Grounds, Vic Vacation days April 12-13, DOT spring training April 17 CBC.

Meeting adjourned by chairman Danny Downs at 8:45pm.


Chairman 4/17/18
Date


Clerk of the Board 4-17-2018
Date