

Benton County Noxious Weed Control Board

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Regular Monthly Meeting Minutes

Tuesday September 18, 2018

7:00 PM

Location: Weed Board Office 1908 Butler Loop Richland, WA

Regular monthly meeting

Meeting was called to order by Chairman Danny Downs at 7:00 pm.

Directors present were Tony Smith, Darrell Miles, Nick Troy, and Dave Owens. Staff present were Vic Reeve, Konrad Kauer, Luis Villalobos and Holly Kress.

Next Board Meeting to be held October 16, 2018. This will be a public hearing for the 2019-2020 budget and assessment increase. The public hearing will begin at 6pm.

Meetings and events attended – Ben- Franklin Fair 8/21 thru 8/25, Quickbooks training for Holly 8/29, Vic thanks you for the vacation time.

Review the August 21, 2018 Minutes. Motion to approve the August 21, 2018 minutes was made by Dave Owens with second by Tony Smith motion carries 5-0.

Review August financial reports --- (Profit & Loss, Balance Sheet, and Budget Status)

Review checks to be approved. Motion to approve September checks was made by Darrell Miles with a second by Tony Smith.

Approve checks for September 2018 -- #1404 thru #1412 = \$4,415.37

Payroll for August 2018 – Direct Deposit = \$20,962.01

2019-2020 Budget discussion – Short budget review.

Assessment– Vic and Dan Downs met with Shon Small for discussion of an assessment increase on 8/21. An appointment to meet with Jerome Delvin is set for 9/18, 2pm at our office.

Projects Report

Roadside – Planning for fall application Task 3. Vic is suggesting new controllers with mapping capabilities.

Candy Mt. – No project commitment currently.

West Richland --- Paul Keith Wetland

Paul Keith Wetland --- Staff is helping to coordinate a spray application on Phragmites planned for September - October time frame.

Yakima River - survey with Fish & Wildlife September 11-13.

US Fish & Wildlife – Rush Skeletonweed application as time permits this fall.

BPA Contract – Only 26 hours of work done this year.

Coordinator Performance Review was done by the Board of Directors.

As a result of the performance review a motion to approve a 5% annual salary increase for the Benton County Weed Board Coordinator was made by Dave Owens with a second by Nick Troy. The Coordinators Salary increase will begin October 1, 2018. Motion carries 5-0.

Upcoming Meetings & Events – Assessment meeting with commissioners on October 23rd, Public Budget Hearing at the next Board meeting October 16, 2018 at 6pm.

Please contact the office if you are unable to attend. 509-943-6005

Meeting Adjourned 8:10pm

Dave Owens *10/16/18*
Chairman Date

Victor Jew *10-16-2018*
Clerk of the Board Date